



GOVERNMENT OF KHYBER PAKHTUNKHWA
Climate Change Forestry Environment & Wildlife Department
Forest Education Division
Pakistan Forest Institute, Peshawar
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Uniform/ F.Ed./ 2026

TENDER DOCUMENT

Name of Firm: _____

Address: _____

Contact No: Office: _____ Cell Phone: _____

Fax No.: _____ Email: _____

NTN: _____ GST No.: _____

CDR No.: _____ Dated: _____

Amount: _____ Bank: _____

Quoted Price

Lot No.	Description	Items Included	Quantity per Set/ Packet	Quoted Price	
				For One Set/ Packet	For 74 Sets/ Packets
01	Male Uniform Set/ Packet (For One Student)	Pants (Greenish Grey)	04		
		Shirts greenish grey (with PFI monogram & students name)	02		
		Shirt white full sleeve	04		
		White Shalwar Qamees	02		
		Black Waist Coat with cover	01		
		Short + Shirt with PFI monogram (for boy's sports)	Shorts: 02 Shirts: 02		
		Track Suit with PFI monogram with additional trouser	Trouser: 02 Upper: 01		
		Jersey (Military Pattern)	01		
		Field cap with PFI Monogram	01		
		Nylon Belt broad with Steel Buckle and PFI Monogram	01		
		Scarf with PFI Monogram	01		

	Female Uniform Set/ Packet (For One Student)	Items Included	Quantity	For One Set/ Packet	For 11 Sets/ Packets
		Trouser + shirt, with matching Jorjet Dopata (Colour: Greenish Grey)	Trouser: 04 Shirt: 04 Dopata: 04		
		Shalwar and Qamees with Jorjet dopata (Colour: White)	Shalwar & Qameez: 02 Dopata: 02		
		Black Waist Coat with cover	01		
		Long Sports Shirts for girls with PFI Monogram	02		
		Track Suit with PFI monogram with additional trouser	Trousers: 02 Upper: 01		
		Jersey (Military Pattern)	01		
		Field cap with PFI Monogram	01		
		Scarf with PFI Monogram	01		
	Total of Lot No. No. 01 (Male Uniform Set/ Packet + Female Uniform Set/ Packet)				
02	Miscellaneous Items Set/ Packet for Male and Female Students	Items Included	Quantity	For One Set/ Packet	For 85 Sets/ Packets
		Hiking Stick	01		
		Luggage bag large (about 30 inches) with PFI Monogram	01		
		Black shoes (leather)	01		
		Sports shoes (white)	01		
		Field shoes (DMS/ Camel colour)	01		
		Field shoulder bag with PFI Monogram	01		
		Sleeping bag with cover (about 3kg weight)	01		
Grand Total of Lot No. 01 and Lot No. 02					

Note: Detail of total quantities of items to be purchased is attached as **(Annex-A)**

Certificate:

It is certified that we have read and understood attached specifications, terms & conditions and shall abide by all specification, terms and conditions.

Signature and Stamp of the Firm

Specifications, Terms and Conditions Regarding Purchase of Uniform Items for Students of BS Forestry, Forest Education Division, Pakistan Forest Institute, Peshawar.

A. Specifications

S. No.	Items/ Particulars	Specifications
For Boy Students		
01	Pants (Colour: Greenish Grey)	Cloth as per sample Colour fastness: (cloth must not bleed colour) Shrinkage: maximum 1-2% after first wash Stitching: industrial grade double stitching for durability.
02	Shirts Greenish Grey with PFI monogram & students name (for field tours).	Patched pockets with flaps, Student name embroidery on top of right pocket (black embroidery, size 12 cm x 2.5 cm) PFI monogram embroidery on left pocket (PFI monogram size 7.5x7 cm green & white color) Epaulets on both shoulders Cloth as per sample Colour fastness: (cloth must not bleed colour) Shrinkage: maximum 1-2% after first wash Stitching: industrial grade double stitching for durability. As per design
03	Shirt white full sleeve	High grade KT (Cloth as per sample) Patched pockets with flaps, Epaulets on both shoulders
04	Shalwar Qamees white	High grade KT, as per sample As per design
05	Waist Coat (Black) with cover	Tropical cloth/ blend (wrinkle resistant) matte or semi matte fabric finish, V- neck, black colour as per sample
06	Short + Shirt with PFI monogram (for boys' sports)	Green with White strips Fabric: heavy duty teslan nylon as per design/ sample
07	Track Suit with PFI monogram with additional Trouser (02 trouser +01 upper)	Green with White strips Fabric: heavy duty teslan nylon as per design/ sample
08	Jersey (Military Pattern)	Woolen as per sample
09	Field Cap with PFI monogram	Greenish grey colour with PFI monogram, as per sample Colour fastness: (cloth must not bleed colour)

		Shrinkage: maximum 1-2% after first wash Stitching: industrial grade double stitching for durability. Note: Colour and cloth of cap must be same as per pant and field shirt.
10	Nylon Belt broad with Steel Buckle and PFI Monogram	Nylon Belt broad with Steel Buckle and PFI Monogram. Military pattern, Monogram size: 7.5 x 7 cm. As per sample.
11	Scarf with PFI Monogram	Silky with PFI monogram as per sample
For Girls Students		
12	Trouser + shirt, with matching Jorjet Dopata (Colour: Greenish Grey)	Student name embroidery top of right pocket (black embroidery, size 12 cm x 2.5 cm) PFI monogram embroidery on left pocket (PFI monogram size 7.5x7 cm green & white color) Epaulets on both shoulders Cloth as per sample Colour fastness: (cloth must not bleed colour) Shrinkage: maximum 1-2% after first wash Stitching: industrial grade double stitching for durability. As per design
13	Shalwar and Qamees with Jorjet dopata (Colour: White)	High grade KT for Shalwar Qameez and good quality Jorjet for Dopatta, as per sample
14	Waist Coat (Black) with cover	Tropical cloth blend (wrinkle resistant) matte or semi matte fabric finish, V neck, black colour as per sample
15	Long Sports Shirts for girls with PFI Monogram	Green with White strips Fabric: heavy duty teslan nylon As per sample
16	Track Suit with PFI monogram with additional Trouser (02 trouser +01 upper)	Green with White strips Fabric: heavy duty teslan nylon as per design/ sample
17	Jersey (Military Pattern)	Woolen as per sample
18	Field Cap with PFI monogram	Greenish grey colour with PFI monogram, as per sample Colour fastness: (cloth must not bleed colour) Shrinkage: maximum 1-2% after first wash Stitching: industrial grade double stitching for durability. Note: Colour and cloth of cap must be same as per pant and field shirt.

19	Scarf with PFI Monogram	Silky with PFI monogram, as per sample
Miscellaneous Items for Male & Females		
20	Hiking Stick	As per sample
21	Luggage bag large (about 30 inches) with PFI Monogram	As per sample with PFI monogram. (PFI monogram size 7.5x7 cm green & white colour)
22	Black shoes (leather)	Durable and best quality materials (best quality leather and sole) for long-lasting wear. Brand: Bata/ Service or equivalent Sizes: According to individual student's feet
23	Sports shoes (White)	Cheeta white or equivalent
24	Field shoes (DMS/ Camel Colour)	DMS high ankle, anti skid, traditional lace up along with side zippers, army pattern
25	Field Shoulder Bag with PFI Monogram	As per sample (PFI monogram size 7.5x7 cm green & white colour)
26	Sleeping bag with cover (about 3 kg weight)	As per sample

B. Term & Conditions

1. The eligible firms/ parties are required to submit their bids in separate sealed envelopes i.e. One envelope containing “**Technical Proposal/ Bid**” clearly marked as “**Technical Proposal/ Bid**” accompanied with respective documents and samples. While the second envelope containing “**Financial Proposal/ Bid**” accompanied with respective bidding documents and bid security in form of Call Deposit Receipt (CDR) @ 2 % of quoted price in favour of Director, Forest Education Division, PFI, Peshawar. An affidavit, on the letter head of the company/ firm, to the effect that 2% bid security has been placed in “Financial Proposal/ Bid” must be attached with “Technical Proposal/ Bid”. Both Technical and Financial Proposal/Bid shall be placed in single sealed envelope.
2. The sealed tenders, on the basis of “**Single Stage Two Envelopes System**” marked on the top “**Quotation of Uniform for BS Forestry Students, Forest Education Division**”, PFI, Peshawar must reach to office of the Director Forest Education Division, Pakistan Forest Institute, (PFI) Peshawar by **31st March 2026 at 2:00 pm** positively. Technical Proposal/ Bid will be opened by the committee on the same date at 2:30 pm in the presence of tenderers or their representatives present on the occasion.
3. Interested and eligible firms shall also submit their bids online via E-PADA Portal **as well as physically**.
4. Technical proposal/ Bid will be evaluated by the committee on the basis of given specifications and samples provided by the bidders on the Technical Evaluation Performa (**Annex-B**).
5. The Financial proposal/ bid of only technically responsive/ qualified bids will be opened by the same committee in the presence of technically qualified bidders or their representative (who may like to attend).
6. Tenders received later than specified date and time will not be entertained.
7. Cutting, doubtful, conditional, overwriting and alternate rates will not be accepted.
8. Tenders with incomplete documents will not be entertained.
9. PFI may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. PFI shall, upon request, communicate to any firm/ bidder who submitted a bid or proposal, the grounds for rejection of bid(s).

10. Bidders will have to attach the copies of valid GST, NTN and Professional Tax Registration certificates along-with bid documents.
11. Bidders are requested to give their best and final price as negotiations on the prices once quoted/ offered are not permissible under the rules.
12. The successful bidder shall, within three days, have to execute a formal Contract Agreement prior to issuance of the Supply Order, failing which his bid security shall be forfeited. Further, the successful bidder should submit Performance Guarantee @ 10 % of the bid amount in shape of bank draft/ CDR which will be refunded after successful completion of whole suppl and warranty period.
13. Interested firms/ parties can participate for any one or all lots.
14. The evaluation of bids will be conducted on lot-wise basis, and contract(s) will be awarded to the bidder(s) offering the lowest evaluated bid for each lot.
15. Submission of samples of all items mentioned above is required for participation in tender opening competition. Bids without samples shall not be entertained.
16. Bidders must submit an affidavit on Judicial Stamp Paper of Rs. 100/- affirming that the firm has not been blacklisted by any government or semi-government organization.
17. All quoted rates must be inclusive of all applicable government duties and taxes
18. Additional details regarding the tender can be obtained from office of Director, Forest Education Division, PFI, Peshawar during office hours. Interested parties can also examine the samples during office hours.
19. All applicable provisions of the KPPRA Rules, 2014 and KPDPF Rules, 2018 shall govern tender process.
20. In case of violation in the specification, terms and conditions, the security will be forfeited.
21. The payment of the bills, submitted by the contractor on the completion of whole supply, will be made on the verification of quality and quantity of the supplied items by the purchase committee.
22. All taxes (income tax, GST, stamp duty, etc.) as per government rates/ rules will be deducted.
23. The prices once offered shall be considered valid till completion of supply of all items.
24. Successful tenderer will be bound to supply all items within 45 days from the date of issuance of supply order. In case of supply of items beyond 45 days the following late delivery charges, during extended period, will be imposed as per following details:

Late by No. of Days After Laps of Stipulated Time Period (45 days)	Late Delivery Charges
Within 15 days	@ 2 % of pending supply
From 16 to 30 days	@ 5 % of pending supply
From 31 days to 45 days	@ 10 % of pending supply

25. The tenderer will deliver all items at the office of Director, Forest Education Division, PFI, Peshawar on his own expenses and risk.
26. Supply of uniform items will be made according to the individual size/ measurement of each student.
27. Uniform items shall be delivered in single (each student) packets tagged with student names.
28. Substandard items will be rejected and returned at the expenses of the tenderer.
29. The firm will be responsible to complete the supplies as agreed at the time of issuance of work order.
30. Contractor shall be bound to provide 30 days (free of any charges) uniform items replacement warranty that if cloth used in uniform items shrunk or defects found in any item(s) within 30 days after delivery, such uniform item(s) shall be replaced at the cost of the contractor.

31. Failure in supply of items within stipulated and extended period (45 + 45 = 90 days) shall entail forfeiture of security money.
32. At present total number of students (Boys and Girls) are 85 which may vary at the time of placing work order.
33. Quantities of the tendered items may vary or be changed depending upon No. of students/ requirements or availability of fund at the time of placing work order.
34. The successful tenderer/ firm will provide an undertaking, on a stamp paper, agreeing to the above mentioned terms and conditions.
35. The tenderers will have to accept /abide by all the specifications, terms and conditions mentioned in the tender documents.

ESTIMATED QUANTITIES OF ITEMS TO BE PURCHASED.

S. No.	No. of items per students	No. of items per students	Numbers of Students			Total No. of items to be supplied
			BS Forestry 2023-27	BS Forestry 2025-29	Total	
Lot No.01: Uniform Items for Male Students						
1.	Pants Greenish Grey	04	32	42	74	296
2.	Shirts greenish grey (with PFI monogram & students name)	02	32	42	74	148
3.	Shirt white full sleeve	04	32	42	74	296
4.	Shalwar Qamees white	02	32	42	74	148
5.	Waist Coat (Black) (with cover)	01	32	42	74	74
6.	Short + Shirt with PFI monogram (for boy's sports)	02	32	42	74	148
7.	Track Suit with PFI monogram with additional Trouser (02 trouser + 01 upper)	01	32	42	74	74
8.	Jersi (Military pattern)	01	32	42	74	74
9.	Field Cap with PFI monogram	01	32	42	74	74
10	Nylon Belt broad with Steel Buckle and PFI monogram	01	32	42	74	74
11	Scarf with PFI monogram	01	32	42	74	74
Lot No. 01: Uniform Items for Female Students						
12	Trouser + shirt, with matching Jorjet Dopata Greenish Grey	04	07	04	11	44
13	Shalwar and Qamees white with Jorjet dopata	02	07	04	11	22
14	Waist Coat (Black) with cover	01	07	04	11	11
15	Long Shirts Sports for girls with PFI Monogram	02	07	04	11	22
16	Track Suit with PFI monogram with additional Trouser (02 trouser +01 upper)	01	07	04	11	11
17	Jersey (Military Pattern)	01	07	04	11	11
18	Field Cap with PFI monogram	01	07	04	11	11
19	Scarf with PFI Monogram	01	07	04	11	11

Lot No. 02: Miscellaneous Items for Male & Female Students

20	Hiking Stick	01	39	46	85	85
21	Luggage bag large (about 30 inches) with PFI Monogram	01	39	46	85	85
22	Black shoes (leather)	01	39	46	85	85
23	Sports shoes (White)	01	39	46	85	85
24	Field shoes (DMS/ Camel Colour)	01	39	46	85	85
25	Field Shoulder Bag with PFI Monogram	01	39	46	85	85
26	Sleeping bag with cover (about 3 kg weight)	01	39	46	85	85

Note: Quantities of the tendered items may vary or be changed depending upon No. of students/ requirements or availability of fund at the time of placing work order.

**TECHNICAL EVALUATION CRITERIA FOR PURCHASE OF UNIFORM ITEMS
FOREST EDUCATION DIVISION, PAKISTAN FOREST INSTITUTE(PFI), PESHAWAR**

Sr. No.	Check List Item	Requirement/ Criteria	Firm A Name and address	Firm B Name and address	Firm C Name and address	Firm D Name and address	Firm E Name and address	Remarks
01	FBR Registration (NTN & GST)	Valid and Active and copies of relevant certificates must be attached						
02	Active Tax Payer Status (ATL) Certificate	Copy must be attached						
03	Certificate to the effect that Original Bid Security (CDR) is placed in Financial Bid	Must be attached						
04	Affidavit to the effect that the firm is not black listed	Must not be black listed						
05	Samples Provided in Respect of Lot No. 01	Must be provided						
06	Sample Approved or Not in respect of Lot No. 01	Sample must be approved based upon evaluation of specifications given in the Table A above						
07	Sample Provided in Respect of Lot No. 02	Must be provided						
08	Sample Approved or Not in respect of Lot No. 02	Sample must be approved based upon evaluation of specifications given in the Table A above						

